



## City of Rosenberg VOLUNTEER APPLICATION

The information you provide will assist us in placing you in an appropriate volunteer opportunity that will match your skills and interest.

PLEASE PRINT CLEARLY

Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(First) (Last)  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Driver's License #: \_\_\_\_\_ State: \_\_\_\_  
Contact Phone (Day): \_\_\_\_\_ (Eve.): \_\_\_\_\_ Fax: \_\_\_\_\_  
Education: High School:  Graduated  GED College \_\_\_\_\_ (No. of years completed)  
General Work Experience (begin with current or most recent employment): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Volunteer experience: \_\_\_\_\_

Other languages spoken: Please specify \_\_\_\_\_  
Interests, hobbies, skills, certifications: \_\_\_\_\_

Other relevant information (may attach resumé, if desired): \_\_\_\_\_

**If applying for a posted volunteer position, please indicate the position title:** \_\_\_\_\_

**Please mark the type of volunteer work that interests you from the list on the back of this sheet.**

Please check type of work preferences that apply:

- Regular weekly       Weekends/Evenings       Short-term projects  
 Special events       On-call assignments only       Open-ended projects

Times available for volunteer work (Include days and hours, if desired): \_\_\_\_\_

Where did you hear about this volunteer opportunity? \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Phone \_\_\_\_\_

Relation:  Spouse       Child       Other (specify): \_\_\_\_\_

List three references of people you know well, preferably other than relatives:

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Submit application to: Volunteer Coordinator - City of Rosenberg - P.O. Box 32 - Rosenberg, TX 77471  
Contact Us: volunteer@rosenbergtx.gov 832-595-3321 Web: www.rosenbergtx.gov

## TYPES OF VOLUNTEER WORK DESIRED OR SKILLS YOU POSSESS

Please check all that apply:

- Answer phone – route calls
- Secretarial
- Receptionist
- Clerical work
- Accounting/bookkeeping
- Clean-up (Parks, graffiti/other)
- Maintenance (i.e. parks playground equipment)
- Landscaping/planting
- Maintenance of landscaping (City facilities and parks)
- Publishing – newsletters, flyers, posters, etc.
- Photography/Videography
- Special events: managing
- Special events: set-up and tear-down
- Special Events: operation
- Computer (technical support)
- Web design, maintenance, etc.
- Data entry
- Internet research
- Grant writing
- Police Department
- Fire Services
- Training other volunteers
- Public speaking – promote volunteerism
- Teaching/training
- No preference
- Other: (If you have other skills or interests, please be specific in listing them) \_\_\_\_\_

*Please note: If there is not a posted volunteer position that interests you, please complete the application and indicate your skills and interests for future consideration as positions are made available.*

**VOLUNTEER COORDINATOR  
CITY OF ROSENBERG**

2110 4<sup>TH</sup> Street  
 Rosenberg, TX 77471  
 volunteer@rosenbergtx.gov  
 Phone: 832-595-3323 Fax: 832-595-3321  
 Web: www.rosenbergtx.gov

|                                    |
|------------------------------------|
| For Office Use only:               |
| Application received: ___/___/___  |
| Applicant: Accepted ___ Denied ___ |
| Background check: Req. ___/___/___ |
| Results received: ___/___/___      |
| If denied, reason: _____           |
| _____                              |
| Interviewed on: ___/___/___        |
| _____                              |