

Vendor Application

Second Annual Taste of Rosenberg

Please complete Vendor Application and Temporary Food Permit
Approximate attendees: 1,000 people
Application Deadline: July 22, 2019

Company Name: _____
Owner/Manager: _____ Business Rep. Attending: _____
Physical Address: _____
Phone Number: _____ Email Address: _____
Website: _____
Table required: YES # NO
Electrical Appliances Used: _____

Food/Beverage Products (must list all that will be served on site)	Description (alcohol is not allowed)
_____	_____
_____	_____
_____	_____
_____	_____

The Rosenberg Development Corporation is hosting the second Annual Taste of Rosenberg event to kick off Restaurant Week! By hosting this event, we look to bring awareness to the community of the wide range of eateries Rosenberg has to offer.

Event Location: Rosenberg Civic Center
 3825 Highway 36 S
 Rosenberg, TX 77471

Event Details: August 5, 2019 5:30 pm. – 8:30 pm.; **Maximum 30 Vendors**

Contact information: Isabel Castillo – icastillo@rosenbergtx.gov – (832) 595-3330
 Jackie Wehring – jwehring@rosenbergtx.gov – (832) 595-3341
 City of Rosenberg, PO Box 32, Rosenberg, TX 77471

Vendors: 8ft x 30 in Rectangular tables available. Additional tables available upon request while supplies lasts. Vendors are encouraged to decorate. Ice and water will be supplied while supplies last. The facility kitchen will be a common shared among all vendors. Special arrangements must be noted on application and coordinated with event staff.

Participation: Vendor requests will be considered on a first-come, first-serve basis by completing and submitting Vendor Application Isabel or Jackie. Vendors will receive written confirmation when their application has been approved. **Table locations will be allocated by event staff.**

Check in/Set up: 2:30 pm. – 4:30 pm. All vendors must be checked in by 5:00 pm.

Dismantle: Dismantling will not be allowed prior to 8:30 pm. and must be completed as soon as possible. “Dismantling” includes booth/table tear down and removal of all trash. Trash cans will be made available but are limited around the room.

Marketing: The RDC will provide promotional materials to vendors. We encourage all vendors to share the existing event information rather than creating their own. Should you need additional materials please contact Isabel or Jackie.